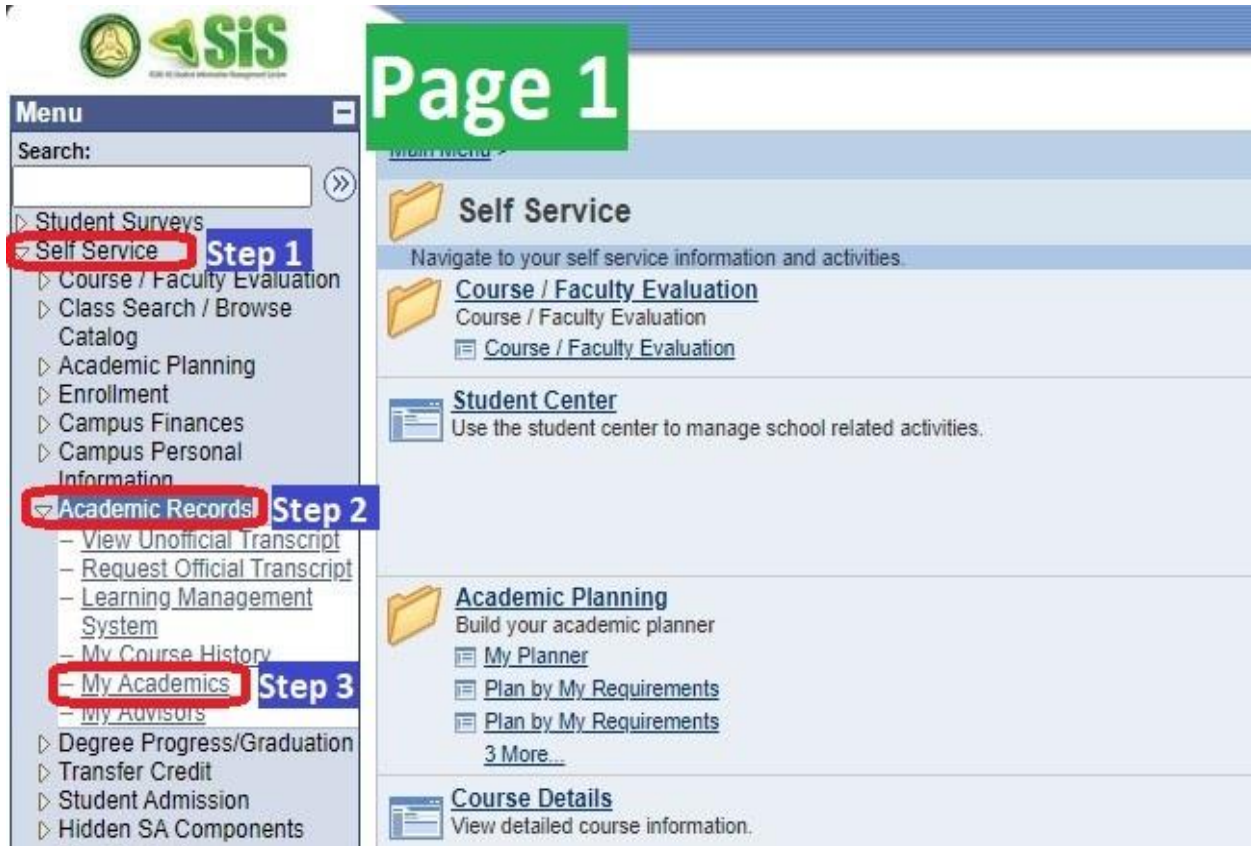


King Saud bin Abdulaziz University for Health Sciences

How To Request A Reference Letter



1. After logging in click **"Self Service"**
2. Click **"Academic Records"**
3. Click **"My Academics"**



4. Scroll down and click **“Generate Verification of Enrollment Letter”**

Menu

Search: [»](#)

- ▷ Student Surveys
- ▷ Self Service
 - ▷ Course / Faculty Evaluation
 - ▷ Class Search / Browse Catalog
 - ▷ Academic Planning
 - ▷ Enrollment
 - ▷ Campus Finances
 - ▷ Campus Personal Information
- ▷ Academic Records
 - View Unofficial Transcript
 - Request Official Transcript
 - Learning Management System
 - My Course History
 - **My Academics**
 - My Advisors
- ▷ Degree Progress/Graduation
- ▷ Transfer Credit
- ▷ Student Admission
- ▷ Hidden SA Components
- ▷ Faculty Center
- ▷ Research Activities
 - Graduation Request
 - Share My Information
 - Student Center
 - Class Search
 - Browse Course Catalog
 - Course Details
 - Select Course Offering
- ▷ Support Inquiries

Page 2 [go to ...](#)

[Search](#) [Plan](#) [Enroll](#)

My Academics

Academic Requirements

- What-If Report** [Create a what-if scenario](#)
- Advisors** [View my advisors](#)
- [Add My Documents](#)

Transfer Credit [Evaluate my transfer credits](#)
[View my transfer credit report](#)

Course History Transcript [View my course history](#)
[View my unofficial transcript](#)

Graduation Certificate

Clearance

Manage Program Status [Request Status Change](#)
[View my request status](#)

MakeUp Exam Request [Request For MakeUp Exam](#)
[View MakeUp Exam Request](#)

Transfer and Transition [Request Program Transition](#)
[View my request status](#)

Student Attendance [View My Attendance Report](#)

Enrollment Letter [Generate Verification of Enrollment Letter](#)

Student Clearance [Student Clearance.](#)

My Program:

- ... Institution -
- ... Career - Ur
- ... Program -
- ... Major -

Step 4