

Kingdom of Saudi Arabia

King Saud bin Abdulaziz University for
Health Sciences



المملكة العربية السعودية

جامعة الملك سعود بن عبد العزيز
للعلوم الصحية

DEPARTMENTAL POLICIES & PROCEDURES

Department Name: COLLEGE OF NURSING, KING SAUD BIN
ABDULAZIZ UNIVERSITY FOR HEALTH SCIENCES

Region: CENTRAL REGION

Subject: MAINTENANCE (Electrical, Plumbing, Carpentry and Ventilation Maintenance)

Original Date: 06 NOVEMBER 2016

Revised Date:

Reference Number: DPP 319652-001-021

Replacement:

Applicable: This policy applies to all types of request for maintenance within the College of Nursing-Riyadh premises.

1. PURPOSE

To establish comprehensive policies and procedures in electrical, plumbing, carpentry, and ventilation maintenance services in the College of Nursing-Riyadh.

2. DEFINITIONS

- 2.1 **KSAU-HS** King Saud Abdulaziz University for Health Sciences
- 2.2 **CON-R** College of Nursing-Riyadh
- 2.3 **HRS** Help Request System

3. POLICY STATEMENTS

- 3.1 The Administrative Affairs ensure the inspection will be regularly conducted to the premises and facilities of the College of Nursing –Riyadh.
 - 3.1.1 Plumbing and drainage systems shall be maintained free from leaks, defects and obstructions.
 - 3.1.2 A supply of electrical power shall be provided in all areas of the college.

