

**QUALITY ASSURANCE AND ACADEMIC ACCREDITATION
OPERATIONAL PLAN
2017-2022**

**KING SAUD BIN ABDULAZIZ UNIVERSITY FOR HEALTH SCIENCE
(KSAU-HS)
COLLEGE OF NURSING (CON)**

Goal 4: Enhance the College of Nursing internal quality assurance system to ensure the sustainability of quality assurance processes, achieve the required accreditation in a timely manner.

Objectives	Project/Initiatives	Actions	Requirements Resources/ Support	Primary Responsible	KPI	KPI Target	Completion Date
I. Provide a functional structure for quality assurance and improvement in compliance with IQAS	Optimize collaboration between the Quality Assurance and Academic Accreditation (QAAA) Units of the three campuses and with the Deanship of Quality Management Affairs (DQMA)	<ol style="list-style-type: none"> 1. Establishment of unified QAAA Committee. 2. Collaboration with DOQ to implement IQAS requirements. 3. Undertake all University level audits to ensure that the college is complying with the University's IQAS requirements. 	<p>IQAS handbook.</p> <p>DQMA website.</p> <p>Deanship of Quality.</p> <p>Deans, Riyadh, Jeddah, Al Ahsa.</p>	Chairperson, QAAA Committee.	<ul style="list-style-type: none"> – Number of committee meetings. – 3.1. Student’s overall evaluation on the quality of their learning experiences at the institution (mean score of 3.5 or above on a five-point scale in an annual survey final year students). – 3.2 Proportion of courses in which student evaluations were conducted during the year. 	<p>-----</p> <p>3.5/5</p> <p>100%.</p>	<p>AY 2017-2018. May 2018.</p> <p>September 2018.</p>
	Enhance the culture of quality assurance.	<ol style="list-style-type: none"> 1. Conduct workshop to update the staff with recent requirements of quality assurance to attain program accreditation. 	Deanship of Quality. IT support.	Chairperson, QAAA Committee.	<ul style="list-style-type: none"> – Percentage of faculty attending quality orientations. – Percentage of Admin Staff attending quality 	<p>100%.</p> <p>100%.</p>	AY 2017-2018. September 2018.

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		2. Arrange and conduct campaign to nursing students to raise awareness towards Quality assurance in nursing education.			orientation sessions. – Percentage of student attending quality orientation sessions. – Number of quality related workshops. – Percentage of faculty who attended quality related workshops.	90%. 2 per year 50%	
II. Ensure that the targeted quality is being met, exceeded, and/or sustained using continuous assessment and feedback.	Create KPI dashboard.	1. Revise all KPIs from 2016-2017 onward. 2. Submit final KPIs to Quality Committee for approval. 3. Request KPI dashboard from IT unit 4. Collaborate with IT unit to create KPI dashboard.	Approval from Quality Committee IT support	Dean of each campus.	Finalize the KPI dashboard.	Presence of KPI dashboard	Fall 2018-2019/
	Maintain independent review	1. Sub-curriculum committee nominate some names as independent reviewers.	Approval from Curriculum Committee.	Chairperson, Curriculum Committee Chairperson, QAAA	Percentage of review recommendations implemented.	75%	AY 2018-2019. October 2018.


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		<ol style="list-style-type: none"> 2. Unified curriculum committee approve one or two reviewers. 3. Quality Committee and Curriculum Committee communicate with the independent reviewer. 4. Independent reviewer will review and submit a final report. 5. QAAA Committee reviews reviewer's recommendations to ensure congruence with university and NCAAA Guidelines. 6. Develop reviewer's recommendation checklist. 7. QAAA Committee monitors 	Executive management support.	Committee			

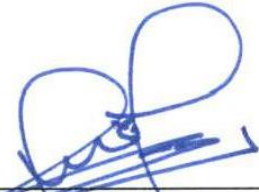
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		implementation of reviewer's recommendation.					
	Structure monitoring and analyzing KPI periodically	<ol style="list-style-type: none"> 1. QAAA Committee will identify a list of initiative and KPIs to be achieved every year over 5-year plan (including NCAAA, CON, and strategic plan's KPIs). 2. Structuring a unified KPIs analysis. 3. Periodic follow up meeting QAAA Committee to ensure accomplishment. 4. Prepare an annual unified report of achieved KPIs. 	<p>Surveys results.</p> <p>Courses results.</p> <p>Minutes and meetings of units and committee.</p> <p>PLOs assessment reports</p> <p>Courses reports.</p> <p>Program annual report.</p> <p>Focus group reports.</p> <p>Faculty and students</p>	<p>Chairperson, QAAA units.</p> <p>Chairperson, QAAA committee.</p>	Percentage of achieved KPIs.	80%	AY 2018-2019.


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			statistics. Research unit. Community unit. Academic and Student Affairs.				
III. Achieve timely accreditation by national and selected international organizations at College of Nursing program level.	Ensure standardize action plan for national accreditation requirement	<ol style="list-style-type: none"> 1. Complete NCAAA 13 program accreditation requirements. 2. Prepare a plan for mock visit. 3. Submit NCAAA 13 program accreditation requirements. 4. Prepare for the accreditation visit. 5. Implement accreditation recommendation with action plan for improvement. 	Support from deanship of quality. NCAAA reviewers.	Deans in Riyadh, Jeddah and Al Ahsa.	Gaining national accreditation for BSN program by 2018.	-----	May 2019.

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	Initiate process towards international accreditation.	<ol style="list-style-type: none"> 1. Communicate with international accrediting body. 2. Invite an international reviewer for mock preparation. 3. Prepare for accreditation requirements. 	Support from deanship of quality.	Chairperson, QAAA Committee Chairperson, Curriculum Committee	- Number of steps taken toward initiation process of international accreditation.	-----	June 2022.

Reviewed and Approved by:


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